



BOYS & GIRLS CLUB
OF LAKE TAHOE

Visitor Policy

File name: 2024.3_Policy_Visitors to the Club

Policy Statement

Any visitor who wishes to visit an indoor or outdoor Club area must check-in, wear a visitor badge, and be escorted by a Club staff member at all times. It is highly recommended that a visitor communicate ahead of time with a staff member about their visit and that the staff member get approval for the visitor from their supervisor or a member of the Club's senior administration team. The Club reserves the right to refuse a visitor any time before or during their visit.

Reason for Policy

While the Club values welcoming all, the safety of Club members, employees, and volunteers is our top priority. Visitors are welcome at the Club when safety procedures and expectations are adhered to.

Who Should Read This Policy

Employees, Board of Directors, Volunteers, and Club Parents

Definitions

A "visitor" is any individual who makes a planned or unplanned visit to a Club site and wishes to go beyond the Club's front desk or check-in area.

The Policy

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Visitors are individuals who make a planned or unplanned visit to a Club site and wish to go beyond the Club's front desk or check-in area. Visitors are not designated as volunteers and may not have completed a background check with the Club.

Former staff members must follow the same procedures as other visitors. They are no longer covered by the Club's insurance, and do not have up-to-date background checks in place. Like other visitors, former staff members must be accompanied by a staff member at all times when around staff, Club members, and classrooms or other Club program areas.